

## **NMTT Executive Council Meeting Saturday, November 5, 2011**

Meeting called to order by Dawne Dodson at 12:20 pm at Calhoun's Restaurant, White Bridge Rd., Nashville, Tennessee.

Members Present: Dawne Dodson, President/WT representative; Joey Forrester, Past President/ IT Specialist; Mark Collins, Past President; Susan Swafford, Treasurer; Robert Bowen, Bylaws; Jennifer Sujdak, Historian/MT representative; Leesa Ross, STNGT representative; Dusty York, Student Affairs Chairperson; Patrick Brazan, Vendor Affairs Chairperson; Bonny Pendleton, Nominations Committee Chairperson/ET representative; Donna Mars, Student Affairs Committee; Lisa Satterfield, Student Affairs Committee; Susan Dady, Kris Yarnell

Members Absent: None

As defined in the bylaws, a quorum is present.

### **Secretary's Report** –

The March 20, 2011 meeting minutes from the NMTT annual meeting were reviewed. Motion for approval – Jenn Sujdak; 2<sup>nd</sup> – Bonny Pendleton; unanimous approval

### **Treasurer's Report** - Susan Swafford

Treasurer's report was given. Motion for approval –Dawne Dodson; 2<sup>nd</sup> – Bob Bowen; unanimous approval

### **Bylaws** – Robert Bowen

- Not for Profit status and ID status = complete
- Taxes have been submitted.
- Copy of not for profit letter needs to be forwarded to all those who will be making purchases for the meeting. NMTT check cards or cash need to be used when making purchases. No personal credit cards due to the fact that the names on the card and the paperwork will not match.
- Adjustments to current bylaws:
  - Remove newsletter editor from council (motion: Patrick, 2<sup>nd</sup>: Bonny, unanimous)
- Committee (temporary) – to create standing rule on the usage of funds by the areas when applying for grants. Committee: Jenn Sujdak, Donna Mars, Bonny Pendleton, Leesa Ross

### **Website** –Joey Forrester

- Change title to IT committee (motion: Bob Bowen, 2<sup>nd</sup>: Bonny Pendleton, unanimous)
- Website is to be updated with NMTT Meeting registration for Memphis and link to hotel
- The "membership" link is open on the NMTT website; it will be shut down on January 1, 2012.
- Send out a save the date email for the meeting
- Send out a reminder email on the dues deadline of December 31, 2011 to join the State (\$20)

### **Old Business** –

- Vote to disband local chapters (ETONMT, WTONMT, MTONMT, and STNGONMT) and merge them into the state organization (NMTT) took place at the State annual meeting and the amendment has been approved.

### **2012 NMTT Annual Meeting – 3rd Annual**

**Date:** March 23-25, 2012

**Theme:** It's Getting Personal

**Accommodations:** Memphis, TN – Double Tree Hotel on Union

- \$119.00/night - Reservations made by 5pm CST 2/28/2012
- Parking – Valet only (daily): Hotel guests \$15.00, Conference attendee \$12.00, speaker parking passes
- Saturday night entertainment – None
- Refreshments and meals
  - Thursday student lunch - \$21.00 per person

- Saturday – all day \$50.00 per person (breakfast, 2 breaks, lunch)
- Sunday breakfast - \$15.00 per person

### **Executive Council Meeting**

- Friday night dinner - TBA

### **Speakers:**

- Goal is 12 – 13 credits with 2-3 back-ups - student presentations account for 1 CME

### **Brochure**

- Donna will send template to Dawne for the brochure.
  - New schedule
    - Friday – 5:00–6:00, 6:00-7:00
    - Saturday – 8:00-9:00, 9:00-10:00, 10:00-10:45 exhibit/break, 10:45-11:45, 12:00-1:00 student papers, 1:15-2:15, 2:15-3:00 exhibit/break, 3:00-4:00, 4:00-5:00
    - Sunday – 8:00-9:00, 9:00-10:00, 10:00-11:00, 11:00-? Business meeting

### **Audio Visual**

- LCD video/computer projector, skirted cart, 10'x10' screen, extension cord, and power strip = \$325.00 per day x 3 days = \$975.00 (4<sup>th</sup> day complimentary)
- Podium fee = \$50.00 per day
- Student affairs committee will discuss utilizing equipment from the schools and discuss using Glenn Hathaway or other options to run the equipment.
- Joey Forrester will assess cost of equipment for the NMTT to supply future audiovisual needs. Volunteer personnel will then be utilized in this capacity.

### **Registration:**

- Fees:
 

Members:	Pre-registration - \$95.00	After February 28, 2011 - \$105.00	On site \$135.00
Non-members:	Pre-registration - \$145.00	After February 28, 2011 - \$155.00	
Students:	\$50.00 (for all students)		
- Registration area will have internet access for credit card processing and registration.
- Registration tracking: Joey will be receiving mail in registration and on-line registration.

### **Vendor Affairs – Patrick Brazan**

- Vendor contributions at 2011 meeting were \$15,249
- Still have \$1000 out – expecting it from Covidien
- One request from the vendors was to have more time during the breaks for the attendees to spend in the vendor room. Dawne has accommodated them by having 45 minute breaks on Saturday.

### **Student Affairs – Dusty York**

- Student program March 22<sup>nd</sup> – 23<sup>rd</sup> (Dusty and Leesa)
- No fee for student tables
- Discussion on changing poster displays to easels. Student affairs committee will contact schools and make decision on poster format.
- Deadlines and guidelines will be decided by the student affairs committee and disseminated to the schools.
- Final count on student room needs and parking should be brought to the next meeting to enable Dawne to make room reservations.
- Currently Tennessee students and a group of students from Mississippi have confirmed attendance.

### **Nominations Committee – Bonny Pendleton**

- President 2011-2012 candidate – Bonny Pendleton (east TN area representative)
- President-Elect 2012-2032 candidate – need candidates from south and middle area
- Secretary 2011-2012 candidate – Leilani Forrester
- Treasurer candidate – Jennifer Sujdak

**New Business:**

- Legislation – Donna Mars speaking for Kathy Hunt
  - State Licensure – licensure being proposed to the state states that only ARRT registrants will be able to conduct CT studies and sit for CT boards.
    - Changing the wording of this proposal to include CNMT registrants needs to be made a priority. Kathy Hunt or other representative will take a moment during the Annual meeting to discuss ways the membership of NMTT can assist in pushing this change in wording to include nuclear technologists.
- 2013 Annual NMTT meeting
  - May 1-5, 2013
  - Hotel options:
    - Park Vista – free parking, \$99.00 room rate, \$750 set up fee
    - Glenstone Lodge – free parking, \$83.00 room rate, \$200 set up fee, free AV
- Proposal to purchase new laptop and Quick books or other financial program to assist in maintaining financial and tax information. Motion, Bob Bowen; 2<sup>nd</sup>, Mark Collins; unanimous approval.

Next Council meeting: Executive council – February 4, 2012

Motion to adjourn –Leesa Ross, 2<sup>nd</sup> Jennifer Sujdak

Meeting Adjourned @2:49 pm

Respectfully submitted,

Leilani K. Forrester